



**San Juan Action Agenda Oversight Group/San Juan Local Integrating Organization (SJ-LIO)  
Implementation Committee (IC) Meeting**

**Meeting Summary**

**Wednesday, June 10, 2015, 11:00 am – 3:00 pm**

**Town of Friday Harbor Fire Department Meeting Room, 260 West Street, Friday Harbor, WA**

Action Items	Person(s) Responsible
Share the proposal and budget for use of the LIO capacity funding grant with the AOC.	LIO Coordination Team
Develop a questionnaire regarding SJ-LIO priorities and share with the IC prior to the August 5 <sup>th</sup> IC meeting.	Linda Lyshall and LIO Coordination Team

**Welcome and Introductions**

Linda Lyshall, Chair of the San Juan Local Integrating Organization (SJ-LIO) Implementation Committee (IC), opened the meeting and everyone introduced themselves (see Attachment A for a list of participants). The IC reviewed the agenda and agreed to move the discussion about the capacity funding grant earlier in the agenda. The IC also agreed to accept the May 6, 2015 meeting summary (no edits or suggestions were made).

**Public Comment**

Several members of the public introduced themselves and shared comments (summarized below):

- A member of the public shared information about his work producing high resolution maps of the sea floor around the San Juan Islands. Some of his mapping products (and future mapping products) may be useful to the SJ-LIO’s work, particularly related to oil spills. He is willing to provide a presentation to the IC regarding this in the future.
- A member of the public noted that a number of projects near Port Metro Vancouver have been permitted and completed to increase vessel traffic in the Salish Sea. There is an opportunity to comment on the Roberts Bank Terminal 2 until June 15.

**Updates from May 13, 2015 Accountability and Oversight Committee (AOC) Meeting**

Linda Lyshall summarized the outcomes of the May 13 AOC meeting. The AOC discussed that it’s important to identify the SJ-LIO’s goals and core values before moving forward with the new ecosystem recovery planning process, and it would like the planning process to be thorough and inclusive. The AOC also expressed some frustration with the planning process timeline. The AOC has some concerns about the Puget Sound Pressures Assessment (PSPA) not being well-suited for smaller areas such as the San Juan Islands, and would like the LIO to consider issues related to climate change. The AOC also reviewed the letter recommended by the IC during the May 6, 2015 meeting and decided not to submit it, as there are existing efforts underway related to that topic.

**Other SJ-LIO Updates**

IC members discussed the following updates:

- A Salmon Recovery Funding Board site visit took place the week of June 1.
- The IC agreed to cancel the July 8 IC meeting in order to 1) have additional time to review forthcoming Puget Sound Partnership (PSP) guidance; and 2) take time to identify SJ-LIO priorities for ecosystem recovery planning and Near Term Action (NTA) development.



## Action Agenda Planning

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Betsy Daniels (LIO Coordination Team Lead and Facilitator) reviewed several resources related to Action Agenda planning. LIO members were provided with 1) PSP Action Agenda terminology lists; 2) draft glossary of terms used for Action Agenda planning; and 3) updated EPA funding model timeline. The IC reviewed each of these documents. It was noted that as part of the new ecosystem recovery planning process, each LIO is being asked to go through a systematic process to identify 4-6 priority Vital Signs (i.e. what the LIO cares about most), current pressures (sources/stressors) on those Vital Signs, and actions to reduce those pressures. A member noted that the Vital Signs were developed by PSP, and suggested the SJ-LIO identify what is most important locally. It was noted that the Tulalip Tribes submitted comments to PSP regarding concerns about the initial timeline for this process.

The IC discussed that by the end of September 2015, the LIO needs to submit the initial installment of its 5-Year Recovery Plan. Updated NTAs (2-Year Implementation Plan) need to be submitted by the end of December 2015. The initial 5-Year Recovery Plan and 2-Year Implementation Plan will both undergo technical review by the Strategic Initiative Transition Teams. The composition of the Strategic Initiative Transition Teams is still being determined and will be confirmed in the next several months (note that no one from the SJ-LIO is currently on these teams). There is funding available to support a SJ-LIO representative(s) participation in these meetings (funding is available for SJ-LIO members' transportation costs). The IC discussed that members of the SJ-LIO, a local technical subconsultant, or Triangle staff could attend these meetings on behalf of the SJ-LIO.

IC members shared suggestions about how to move forward with the ecosystem recovery planning process. Several members recommended the SJ-LIO first determine what it cares about most, and then align those priorities with PSP terminology and the regional plan. A member shared that there are plans in place that could provide a starting point for determining LIO priorities and actions. It was noted that San Juan County has designated itself as a Marine Stewardship Area and there is a plan in place to protect it (Marine Stewardship Area Plan). The IC also discussed that the new recovery planning process is necessary in order for local NTAs to be eligible to receive direct federal funding via EPA National Estuary Program (NEP) grant funds. A member noted that not all NTAs need to be funded through the NEP funds, and that some NTAs may not qualify for this funding.

Betsy Daniels provided an overview of the new LIO Task 5 and associated deliverables. Work for this task will be funded by the new LIO capacity funding grant (\$175,000 per LIO). She also shared a proposed approach for how the SJ-LIO could complete the required deliverables. The IC discussed a number of questions regarding the deliverables and approach to Task 5. Suggestions regarding several subtasks are summarized below.

- **Subtasks 5.01-5.02:** It was suggested that the SJ-LIO hold longer meetings in August and September in order to produce the subtask deliverables by the end of September. It was also suggested that the SJ-LIO use a technical consultant to assist with producing these deliverables.
- **Subtask 5.03:** Several IC members suggested holding public meetings in order to inform the public of the recovery planning process and the SJ-LIO's suggestions for moving forward. It was suggested that meetings take place on different islands, or the inter-island ferry.

## SJ-LIO Staffing and Capacity Funding Grant

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The IC discussed future staffing of the SJ-LIO Coordinator position and how the LIO should use the new LIO capacity funding grant. It was noted that in 2015 the LIO and Marine Resource Committee (MRC) Coordinator position was split into two different positions. Triangle has served as the LIO Coordinator



since April. Sam Gibboney suggested contracting with Triangle Associates (Triangle) to assist the SJ-LIO with developing the 5-Year Ecosystem Recovery Plan and 2-Year Implementation Plan, and hiring a local LIO Coordinator to begin at the start of the next LIO Coordinator Grant cycle (\$75,000 grant to begin in October 2015). The LIO Coordinator will be a San Juan County staff member (0.65 FTE), and will work with Triangle to transition into their role. San Juan County would like to put together a hiring team for this position that includes several SJ-LIO members. The County looks to begin the hiring process in July in order to have someone ready to begin by October. The hiring team would select a LIO Coordinator, and provide its suggestion to the AOC. The AOC would then provide its final recommendation on hiring to the County. The County has a LIO Coordinator position description, which will be shared with the AOC.

The IC also discussed how to allocate the \$175,000 capacity grant. As proposed and discussed during the meeting, a large portion of the grant would go to Triangle to assist with completing Task 5, some funds would go towards hiring a local technical consultant to assist with Miradi and Open Standards, and some funds would be allocated for SJ-LIO members to attend regional meetings. The IC discussed this and agreed to recommend contracting with Triangle to assist the SJ-LIO with completing the deliverables outlined in Task 5. This recommendation will be forwarded to the AOC with the draft approach and budget proposal for final determination.

### **Review and Choose Vital Signs for the LIO**

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The IC reviewed and discussed relevant SJ-LIO pressures and potential Vital Signs to focus on for the SJ-LIO recovery planning process. For the recovery planning process, each LIO needs to select 4-6 Vital Signs to focus on. The IC first reviewed and provided feedback on sources/stressors discussed during the May 6 IC meeting. The IC also reviewed a list of PSP Vital Signs and an example cross-walk between Vital Signs and San Juan Components identified by the SJ-LIO in 2011.

Several members of the IC shared that the group should begin by first identifying their values and what they care about most. The IC discussed that it would like to develop a strategic process to identify values and clarify priorities for the SJ-LIO, and would like to work on this prior to the August 5<sup>th</sup> IC meeting. The IC agreed to work on this via email. A questionnaire will be developed and sent to the IC to complete regarding identifying priorities before the August 5 meeting. The Marine Stewardship Area Plan will also be shared with the group.

### **Meeting Adjourned**



**Attachment A- Meeting Participants**  
**Members**

<b>Name</b>	<b>Affiliation</b>
Barbara Bentley	SJC Marine Resources Committee
Marta Branch	SJC Marine Resources Committee
Stephanie Buffum	San Juan Stewardship Network/EcoNet Representative
Alan Chapman	Lummi Nation Natural Resources Department
Sam Gibboney	San Juan County Community Development & Planning
Phil Green	SJC Marine Resources Committee
Ed Hale	San Juan County Dept. of Public Works
Linda Lyshall (Chair)	San Juan Islands Conservation District
Jamie Stephens	San Juan County Council
Kari Stiles (via phone)	Puget Sound Partnership
Kimbal Sundberg	Water Resources Management Committee
Stacy Vynne (via phone)	Puget Sound Partnership
Stan Walsh	Swinomish Tribe, Skagit River System Cooperative
Duncan Wilson	Town of Friday Harbor
Betsy Daniels	LIO Coordinator Lead – Triangle Associates, Inc.
Megan Johnston	LIO Coordinator Point of Contact – Triangle Associates, Inc.

**Guests**

<b>Name</b>	<b>Affiliation</b>
Laura Arnold	SJC Marine Resources Committee
Gary Green	
Lovel Pratt	Mulno Cove Consulting
Jennifer Thomas	